

#FLCities2023



2023 FLC ANNUAL CONFERENCE

AUGUST 10-12, 2023 • SIGNIA BY HILTON ORLANDO BONNET CREEK

**Hotel Registration
Deadline: July 18, 2023**

**Conference Registration
Deadline: July 28, 2023**

REGISTRATION INFORMATION

Paid registration is required to receive housing information, so sign up early! **See page 6 for details.**

General Information

The Florida League of Cities (FLC) 2023 Annual Conference will be held August 10-12, 2023, at the Signia by Hilton Orlando Bonnet Creek.

The conference is an opportunity for municipal officials and senior staff to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future and discover the latest products and services for municipal governments.

This year's conference will include breakout sessions, committee meetings, keynote presentations, awards and more. Don't miss this opportunity to learn, network and share.

Location/Dates

Signia by Hilton Orlando Bonnet Creek
Thursday, August 10 - Saturday, August 12, 2023

Registration Hours

Wednesday, August 9:	12:00 p.m. - 4:30 p.m.
Thursday, August 10:	7:00 a.m. - 7:00 p.m.
Friday, August 11:	7:30 a.m. - 5:00 p.m.
Saturday, August 12:	7:30 a.m. - 4:00 p.m.

REGISTRATION FEES

City/County/Government (\$575), **Corporate** (\$675) and **Guest** (\$175): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and Installation and the Inaugural Celebration on Saturday night.

NOTE: Registrants are defined as any elected government official or any employee of governments, organizations or corporations.

Guests are defined as spouses, partners or other nonprofessional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff or company representatives.

Teen Guest 13-18 years (\$20) and **Child Guest 3-12 years** (\$15): These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event and refreshment breaks. **Teen and child guest registration does not include Saturday's Past Presidents' Luncheon and Installation nor the Inaugural Celebration.**

REGISTRATION PROCEDURES

Online Registration – Credit Cards Only

Visit flcities.com/annualconference to access online registration and pay with your Visa, Mastercard or American Express. You will receive your conference confirmation immediately via email. Conference confirmations include your registration information, totals and housing instructions. Please check your confirmation carefully to verify that all information is correct and inform the League immediately of any errors.

Mail Registration – Checks Only

To pay via check, fill out the registration form on page 7, attach your check for the appropriate fee and mail it to the League office by **Friday, July 28, 2023**. Name badges and other information can be picked up at the conference registration desk.



General Information

DEADLINES

Registration – Conference registrations must be received no later than **Friday, July 28, 2023**. If you are unable to meet this deadline, please register on-site. **NOTE: Registration fees will increase to \$605 for government and \$705 for corporate registrants for all registrations done on-site**, so we encourage you to register in advance.

Hotel Reservations – The cutoff date for reservations at Signia is **July 18, 2023**. Reservations must be made via an FLC-provided security code only; no one will receive housing information until **after** their **paid** registration is received. Please see page 6 for more details.

Cancellation Policy

Conference registration cancellation requests must be sent in writing via email to mhowe@flcities.com. All cancellations received in the FLC office by 5:00 p.m. **Friday, July 28, 2023**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after July 28 or for early departure from the conference.**

Hotel reservations must be cancelled no later than **72 hours** prior to the scheduled arrival date to avoid a penalty of one night's room and tax.

Special Needs

If you are physically challenged and require special services, or if you have special dietary needs (i.e. allergies or Kosher or vegetarian meals), please attach a written description to your registration form. Contact the hotel directly if you will need any special accommodations in your room.

Certification Credit

This conference qualifies for 10 points in our **Certified Elected Municipal Official** program. Visit our [website](#) or contact [Christen Barton](#) for more details.

Live Feeds via Social Media

The League will be posting real-time updates and photos via Twitter, Facebook, Instagram and YouTube during the conference. Follow @FLCities on all major platforms. Connect with the conversation or pose questions by using the hashtag **#FLCities2023** in all your conference-related posts.

Thursday is City Shirt Day!

We encourage all of you to show your city spirit by wearing your city shirt on **Thursday, August 10**.

Contact Information

For additional information, please contact Melanie Howe at mhowe@flcities.com or 850.222.9684.



Tentative Schedule

Following is a tentative schedule of conference events. Be sure to check our website for updates!

WEDNESDAY, AUGUST 9, 2023

12:00 p.m. - 4:30 p.m.

Registration Desk Open

1:00 p.m. - 2:00 p.m.

Florida League of Mayors Nominating Committee Meeting

2:30 p.m. - 4:30 p.m.

Florida League of Mayors Forum

Additional registration required through the Florida League of Mayors; contact [Rachel Embleton](#) for more details.

4:45 p.m. - 5:45 p.m.

Florida League of Mayors Business Meeting

For more information, contact [Rachel Embleton](#).

6:00 p.m. - 7:00 p.m.

Florida League of Mayors Reception

Additional registration required through the Florida League of Mayors; contact [Rachel Embleton](#) for more details.

THURSDAY, AUGUST 10, 2023

7:00 a.m. - 7:00 p.m.

Registration Desk Open

8:00 a.m. - 10:00 a.m.

Florida League of Mayors Board of Directors Meeting

8:00 a.m. - 12:00 p.m.

Continuing Education in Ethics: Have You Completed Your Hours?

Florida's municipal elected officers are required to take four hours of specific continuing education in ethics per year. If you haven't completed your hours yet, this is your opportunity! The four-hour session includes two hours on the Florida Ethics Law (Chapter 112, Florida Statutes), one hour of

public meetings (Chapter 286, Florida Statutes) and one hour of public records (Chapter 119, Florida Statutes). If your hours are completed, this class is a good refresher.

NOTE: Registration is limited to the first 175 people and will be on a first-come, first-served basis.

10:00 a.m. - 7:30 p.m.

Exhibit Hall Open

1:00 p.m. - 2:00 p.m.

Legislative Policy Committee Meetings

- ▶ Finance, Taxation and Personnel
- ▶ Land Use and Economic Development
- ▶ Municipal Administration
- ▶ Transportation and Intergovernmental Relations
- ▶ Utilities, Natural Resources and Public Works

1:00 p.m. - 3:00 p.m.

"Cities 101" Workshop

If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, the services they provide and governing challenges will be discussed. This course is a prequel to the popular Institute for Elected Municipal Officials (IEMO) but is not a substitute for the three-day IEMO class.

3:15 p.m. - 4:30 p.m.

Workshops

4:45 p.m. - 5:45 p.m.

Resolutions Committee Meeting *(if needed)*

5:15 p.m. - 6:00 p.m.

Speed Networking

Whether you've just arrived or spent the day in pre-conference workshops and committees: this event will be an energetic ending to the day! Come join your colleagues to meet new friends in a fast-paced, fun environment just before the President's Reception. League staff will also be available to



Tentative Schedule

answer your conference questions. Please wear your badge and come ready to smile, meet, greet and kick off the League's biggest gathering of the year!

6:00 p.m. - 7:30 p.m.

President's Welcome Reception in the Exhibit Hall

FRIDAY, AUGUST 11, 2022

7:00 a.m. - 8:30 a.m.

Florida Black Caucus of Local Elected Officials Breakfast

Additional registration required through the [Florida Black Caucus of Local Elected Officials](#); contact [Caressa Andrews-Moye](#) for more details.

7:30 a.m. - 9:00 a.m.

Continental Breakfast in the Exhibit Hall

7:30 a.m. - 1:15 p.m.

Exhibit Hall Open

7:30 a.m. - 5:00 p.m.

Registration Desk Open

8:15 a.m. - 9:15 a.m.

Federal Action Strike Team Meeting

9:15 a.m. - 10:30 a.m.

Workshops

10:45 a.m. - 12:15 p.m.

Opening General Session

*Featuring the presentation of the E. Harris Drew Award and a keynote presentation by **John Avlon** and **Margaret Hoover**.*

John Avlon is a senior political analyst and anchor at CNN. He is an award-winning columnist and the author of *Independent Nation*, *Wingnuts*, *Washington's Farewell*, and *Lincoln and the Fight for Peace*. **Margaret Hoover** is the host of PBS'



JOHN AVLON



MARGARET HOOVER

"Firing Line with Margaret Hoover," a public affairs, multi-platform program that engages in long-form interviews and a rigorous exchange of ideas with the guiding principle that civil discourse is a civic responsibility. A CNN contributor, she has served in the White House under President George W. Bush, in the Department of Homeland Security, on Capitol Hill and on two presidential campaigns. John and Margaret live in New York City with their two children.

They will discuss topics that include John's latest book, *Lincoln and*

the Fight for Peace, Margaret's work as host of "Firing Line" and **Disagreeing Agreeably: Tackling Today's Issues While Finding Common Ground**. At a time when Americans feel more divided than ever before about politics, they will offer a much-needed example of how we can disagree agreeably.

12:15 p.m. - 1:15 p.m.

Sidewalk Café in Exhibit Hall (Cash Sales)

1:30 p.m. - 2:30 p.m.

Workshops

2:45 p.m. - 4:00 p.m.

Workshops



Tentative Schedule

4:15 p.m. - 5:30 p.m.

Workshops

6:00 p.m. - 7:00 p.m.

Membership Networking Event

Evening Open

SATURDAY, AUGUST 12, 2023

7:30 a.m. - 8:30 a.m.

Various Local/Regional League Breakfast Meetings

Contact your local League for more information.

Note that an RSVP is required by August 1 in order to guarantee a seat at a breakfast.

7:30 a.m. - 4:00 p.m.

Registration Desk Open

8:30 a.m. - 4:00 p.m.

Youth Council Program

See page 8 for details and registration information.

9:00 a.m. - 10:00 a.m.

Annual Business Meeting

10:15 a.m. - 12:15 p.m.

Second General Session

Featuring recognition of the Years of Service awards and an address by **National League of Cities President Victoria Woodards**.

Mayor **Victoria Woodards** of Tacoma, WA, serves as the President of the National League of Cities (NLC). She was elected Mayor in 2018.

Woodards has called the "City of Destiny" her home for almost her entire life. She is a proud graduate of Tacoma's Lincoln High School and has served as a soldier in the United States Army. Before becoming Mayor, she served for seven years as an at-large member of the City Council. During that



VICTORIA WOODARDS

time, she launched the city's Equity and Empowerment initiative, which led to the establishment of its Office of Equity and Human Rights. She also brought partner organizations together for then-President Barack Obama's My Brother's Keeper initiative and spearheaded the city's

Project PEACE initiative, which bridged community members with the Tacoma Police Department.

As Mayor, she continues to be a champion of these important issues while expanding her involvement in regional and national conversations on affordable housing, transportation, strengthening youth and families, public safety, growing local business and the creation of family wage jobs. She has also worked to more fully engage the city's youth in community decisions that impact them every day by expanding Student Government Day and establishing the city's first Youth Commission.

12:30 p.m. - 2:15 p.m.

Past Presidents' Luncheon and Installation of New President

2:30 p.m. - 4:30 p.m.

Workshop

6:15 p.m. - 11:00 p.m.

Inaugural Celebration

Pack your best cocktail attire and join us for a night **On Broadway!** During dinner, you'll be treated to a sampling of hits from some of the Great White Way's biggest shows, including "Hamilton," "The Lion King" and "Wicked." After the show, enjoy drinks and dancing late into the night.





Conference Housing Information

The **Signia by Hilton Orlando Bonnet Creek** will serve as the conference hotel. It is located at 14100 Bonnet Creek Resort Lane in Orlando. The hotel's phone is 407.597.3600. (**NOTE:** Reservations may be made via an FLC-provided code only. Please **do not** call the hotel to make reservations until you receive this code.) FLC has secured the reduced rate of **\$17.50** per day for self-parking and **\$36.00** per day for valet parking.

Visit the hotel's [website](#) for complete details about the facility.

ROOM RESERVATIONS – IMPORTANT – PLEASE READ

In order to protect our room blocks for conference registrants, it is our policy that no one will receive housing information **until we have received your PAID registration**. Once your registration is paid, you will be sent housing information via email.

Please note that the reservation cutoff date at Signia is **July 18, 2023**, and the rate is **\$199/night**. It is important that you register for the conference early so you have plenty of time to make your reservations. **Availability is on a first-come, first-served basis.**

Remember that we are unable to guarantee reservations for anyone or the exact date on which the hotel block will sell out, **so please register early.**





2023 FLC ANNUAL CONFERENCE

2023 FLC Annual Conference Registration Form

AUGUST 10-12, 2023 • SIGNIA BY HILTON ORLANDO BONNET CREEK

Florida League of Cities | P.O. Box 1757 | Tallahassee, FL 32302 | 850.222.9684 | Fax 850.222.3806 | mhowe@flcities.com

Return completed form with check payment to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757, or visit the League website, flcities.com/annualconference, to access online registration. **NOTE: Credit card payments may be made online only.**

DELEGATE INFORMATION

Name: _____ | _____ | _____
First M.I. Last

First Name or Nickname: _____
As You Wish to Appear on Badge

Title: _____ Affiliation: _____
City, County, Government or Company

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Email Address (for confirmations): _____
Please provide the address of the person who should receive the confirmation.

First-Time Attendee? ☐ Yes ☐ No

GUEST INFORMATION (PLEASE COMPLETE ONLY IF REGISTERING A GUEST FOR THE CONFERENCE.)

Guest's Name: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

REGISTRATION FEES

	NO.	FEE	TOTAL FEE
City/County/Government	____@	\$575.00*	\$ _____
Corporate	____@	\$675.00*	\$ _____
Guest	____@	\$175.00	\$ _____
Guest (13-18 years)	____@	\$20.00	\$ _____
Guest (3-12 years)	____@	\$15.00	\$ _____

OPTIONAL ACTIVITIES

	NO.	FEE	TOTAL FEE
Saturday, August 12			
Extra Luncheon Ticket	____@	\$50.00	\$ _____
Extra Inaugural Celebration Ticket	____@	\$60.00	\$ _____
		Total	\$ _____

*NOTE: Registration fees will increase to \$605 for government and \$705 for corporate for all registrations done on-site.

SPECIAL NEEDS

If you require special services or have special dietary needs, please attach a written description to your registration form.

REGISTRATION

Registration form must be accompanied by payment made payable to **Florida League of Cities**. Mail this form to: Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757.

Registration forms must be postmarked by **July 28, 2023**. **Remember:** You will not receive housing information until we have received your **PAID** registration.

CANCELLATION POLICY

All cancellations received in writing via email to mhowe@flcities.com and received by 5:00 p.m. **July 28, 2023**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after July 29 or for early departure from the conference.**





2023 Florida League of Cities Youth Council Program

SATURDAY, AUGUST 12, 2023 • 8:30 A.M. - 4:00 P.M.

We are pleased to invite youth councils from throughout the state to participate in the annual conference. Attendees will learn about issues facing municipalities across the country and have the opportunity to network with other Florida youth councils. Youth council coordinators will have a separate training session.

The registration fee for this program is **\$75** per person and includes lunch.

NOTE: Students **must** be members of an established municipal youth council in order to participate in this program.

Please complete one form per youth council. The form may be duplicated if you are registering more than six people.

Youth Council Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Contact Cell Phone: _____

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Registration Fee: \$75.00 per person if received by Friday, July 28, 2023. This is the final deadline to register.

Total Amount Enclosed: \$ _____

Return completed form with check payment to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757.

NOTE: If you wish to pay with a Visa, Mastercard or American Express, please complete this form and email it to erussell@flcities.com. You will be contacted directly for your card information.

Youth council registration cancellation must be sent via email to erussell@flcities.com. All cancellations received in the FLC office by 5:00 p.m. **Friday, July 28, 2023**, will receive refunds. Refunds will be issued after the conference.

For more information, please contact Eryn Russell at 850.222.9684.

