

2023

The Florida League of Cities
is pleased to announce the
15th Annual

FLORIDA MUNICIPAL ACHIEVEMENT AWARDS

**THIS PROGRAM RECOGNIZES INNOVATIONS AND
EXCELLENCE IN MUNICIPAL GOVERNMENT**

The Florida Municipal Achievement Awards Program
provides municipalities the opportunity to receive
deserved recognition for outstanding and innovative
efforts in four categories:

**LOCAL
ACTION**

**PUBLIC
ENGAGEMENT**

**ENVIRONMENTAL
STEWARDSHIP**

**ECONOMIC
ADVANCEMENT**

NEW!

2023

CATEGORIES

ECONOMIC ADVANCEMENT AWARD

This award focuses on a city program that supports, highlights or partners with a city's local business community to improve the economic well-being of a city.

ENVIRONMENTAL STEWARDSHIP AWARD

This award focuses on a city program that promotes environmental sustainability, improves and protects environmental conditions or provides environmental education and outreach programs within a city.

LOCAL ACTION AWARD

This award will be given to a city for a specific, single citywide effort that successfully addresses a local need.

PUBLIC ENGAGEMENT AWARD

This award focuses on a city program that builds a more vital, participative community. The program develops civic awareness, increases education and knowledge of local government functions or promotes active participation among their residents, businesses and visitors

AWARD CRITERIA

- 1. Objectives:** What were the program's goals?
- 2. Implementation and Outcomes:** How were the program's objectives accomplished? Were the desired goals met? If so, what were the outcomes?
- 3. Measurable:** How did you measure the program's success?
- 4. Innovative:** Why do you feel this program was a creative way to meet your objectives?
- 5. Adaptable:** Can this program be used in other cities?

NOMINATION PACKET MATERIALS

- 1. Nomination form:** This form is on the back page of this brochure.
- 2. Narrative (no more than 1,200 words maximum):** Answer all the criteria questions listed above in 1,200 words or less.
- 3. Summary (no more than 150 words maximum):** Summarize your nomination in 150 words or less.
- 4. Letter of recommendation:** Include a letter of recommendation from the Mayor, Council/Commission or Clerk/Manager.
- 5. Supporting materials:** Please include any newspaper articles, data, pictures, etc., that support your narrative.

2023

INSTRUCTIONS

1. Entries must include five copies of the complete nomination packet, and all five copies must be in separate folders. Include all five copies in a single mailing.
2. Your nomination packet must include the nomination form, a 1,200-word-or-less narrative, a 150-word-or-less summary, a letter of recommendation and supporting materials.
3. All narratives should be double-spaced on white 8½-by-11-inch paper. (Please include word counts at the end of the narrative and summary. There should be no photos or supplemental materials within the narrative.)
4. Supporting material, such as newspaper clippings, photographs, etc., is limited to 10 8½-by-11-inch pages but can be front and back. (Do not include DVDs, CDs or USB drives.)
5. Nominations must be postmarked by **Friday, April 14, 2023**. No faxes or emails will be accepted.

Mail the five nomination packets to:
Eryn Russell, Florida League of Cities, Inc.
Attn: Municipal Achievement Awards
301 S. Bronough St.
Tallahassee, FL 32301

RULES

1. The 1,200-word-or-less narrative must answer each criteria question.
2. A municipality may submit one nomination in the following categories: Local Action, Economic Advancement, Environmental Stewardship and Public Engagement. (Each nomination must be for a different project.)
3. A municipality that has already won can submit a new project in the same category after five years. (Please visit flcities.com/about-pages/award-programs for a list of past winners).
4. The Florida Municipal Achievement Awards Program is open to Florida cities, towns and villages that are current members of the Florida League of Cities.
5. Judges reserve the right not to award a winner in every category.

Winners will be announced in June 2023.

Your nomination will not be judged if your nomination does not meet the instruction and rule requirements.

CHECKLIST

Use the checklist below to make sure the five nomination packets are complete. Each nomination packet should include:

- Nomination form
- Letter of recommendation from the Mayor, Council/Commission or a Clerk/Manager
- Summary of 150 words or less (with word count)
- Narrative of 1,200 words or less answering each award criteria (with word count)
- Supporting materials

2023 Florida Municipal Achievement Awards Program



NOMINATION FORM

NOMINATIONS MUST BE POSTMARKED BY FRIDAY, APRIL 14, 2023.

Contact Eryn Russell at erussell@flcities.com for more information.

Category (Please check one.) See *Award Criteria* for more information. Please print or type.

A city may submit one nomination in each category; however, each nomination must be for a different project and contain its own nomination form. Please include this nomination form with each of the five copies of your nomination.

ECONOMIC ADVANCEMENT AWARD

Name of Project _____

Nominated by _____
(Name of City/Town/Village)

ENVIRONMENTAL STEWARDSHIP AWARD

Name of Project _____

Nominated by _____
(Name of City/Town/Village)

LOCAL ACTION AWARD

Name of Project _____

Nominated by _____
(Name of City/Town/Village)

PUBLIC ENGAGEMENT AWARD

Name of Project _____

Nominated by _____
(Name of City/Town/Village)

Contact Person

 (Please print or type.)

The contact person below may be listed in any League-developed publication and must be an elected city official or city staff person.

Name _____

Title _____

Municipality _____

Telephone Number _____

Email Address _____