

# 2022

The Florida League of Cities  
is pleased to announce the  
*14th Annual*



# FLORIDA

## MUNICIPAL ACHIEVEMENT AWARDS

**THIS PROGRAM RECOGNIZES INNOVATIONS AND  
EXCELLENCE IN MUNICIPAL GOVERNMENT.**

The Florida Municipal Achievement Awards Program  
provides municipalities the opportunity to receive  
deserved recognition for outstanding and innovative  
efforts in three categories:

**ENVIRONMENTAL  
STEWARDSHIP**

**CITY  
SPIRIT**

**FLORIDA  
CITIZENSHIP**

## CATEGORIES

### CITY SPIRIT AWARD

This award will be given to a city for a specific, single citywide effort to address a local need successfully.

### FLORIDA CITIZENSHIP AWARD

This award focuses on city projects or programs that build more vital, participative residents. The programs increase civic awareness, education and knowledge, and promote active participation among residents. The initiatives can be for adults or youth.

### ENVIRONMENTAL STEWARDSHIP AWARD

This award focuses on city programs that promote conservation, improve and protect environmental conditions or provide environmental education and outreach programs within your city.



## AWARD CRITERIA

- 1. Objectives:** What were the program's goals?
- 2. Implementation & Outcomes:** How were the program's objectives accomplished? Were the desired goals met? If so, what were the outcomes?
- 3. Measurable:** How did you measure the program's success?
- 4. Innovative:** Why do you feel this program was a creative way to meet your objectives?
- 5. Adaptable:** Can this program be used in other cities?

## NOMINATION PACKET MATERIALS

- 1. Nomination form:** This form is on the back page of this brochure.
- 2. 1,200-word or less narrative:** Answer all the criteria questions listed above in 1,200 words or less.
- 3. 150-word or less narrative:** Summarize your nomination in 150 words or less.
- 4. Letter of recommendation:** Include a letter of recommendation from the Mayor, Council/Commission or Clerk/Manager.
- 5. Supporting materials:** Please include any newspaper articles, data, pictures, etc., that support your narrative.

## INSTRUCTIONS

1. Entries must include five copies of the complete nomination packet, and all five copies must be in separate folders.
2. Your nomination packet must include the nomination form, a 1,200-word or less narrative, a 150-word or less narrative, a letter of recommendation and supporting materials.
3. All narratives should be double-spaced on white 8 ½-by-11-inch paper. (Please include word counts at the end of each description. There should be no photos or supplemental materials within the narrative.)
4. Supporting material, such as newspaper clippings, photographs, etc., is limited to ten 8 ½-by-11-inch pages but can be front and back. (Do not include DVDs, CDs or USB drives.)
5. Nominations must be postmarked by **Friday, April 15, 2022**. No faxes or emails will be accepted.

Mail the five nomination packets to:  
**Eryn Russell, Florida League of Cities, Inc.**  
**Attn: Municipal Achievement Awards**  
**301 S. Bronough St.**  
**Tallahassee, FL 32301**

## RULES

1. The 1,200-word narrative must answer each criteria question. Each criterion weights 20%.
2. A municipality may submit one nomination in the following categories: City Spirit, Florida Citizenship and Environmental Stewardship. (Each nomination must be for a different project.)
3. A municipality that has already won can submit a new project in the same category after five years. (Please visit [flcities.com/about-pages/award-programs](http://flcities.com/about-pages/award-programs) for a list of past winners).
4. The Florida Municipal Achievement Awards Program is open to Florida cities, towns and villages that are current members of the Florida League of Cities.
5. Judges reserve the right not to award a winner in every category.

**Winners will be announced in June 2022.**

Your nomination will not be judged if your nomination does not meet the instruction and rule requirements.

## CHECKLIST

Use the checklist below to make sure the five nomination packets are complete. Each nomination packet should include:

- Nomination form
- Letter of recommendation from the Mayor, Clerk/Manager or a Counselor/Commissioner
- 150-word or less narrative (with word count)
- 1,200-word or less description answering each award criteria (with word count)
- Supporting materials
- Project start date.

# 2022 Florida Municipal Achievement Awards Program

## NOMINATION FORM

**NOMINATIONS MUST BE POSTMARKED BY FRIDAY, APRIL 15, 2022**

**Category** (Please check one.) See *Award Criteria* for more information. Please print or type.

A city may submit one nomination in each category; however, each nomination must be for a different project and contain its own nomination form. Please include this nomination form with each of the five copies of your nomination.

### CITY SPIRIT AWARD

Name of Project \_\_\_\_\_

Nominated by \_\_\_\_\_  
(Name of City/Town/Village)

Project Start Date \_\_\_\_\_

### FLORIDA CITIZENSHIP AWARD

Name of Project \_\_\_\_\_

Nominated by \_\_\_\_\_  
(Name of City/Town/Village)

Project Start Date \_\_\_\_\_

### ENVIRONMENTAL STEWARDSHIP AWARD

Name of Project \_\_\_\_\_

Nominated by \_\_\_\_\_  
(Name of City/Town/Village)

Project Start Date \_\_\_\_\_

### Contact Person

 (Please print or type.)

*The contact person below may be listed in any League-developed publication and must be an elected city official or city staff person.*

Name \_\_\_\_\_

Title \_\_\_\_\_

Government \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

Contact Eryn Russell at [erussell@flcities.com](mailto:erussell@flcities.com) for more information.

