Leadership
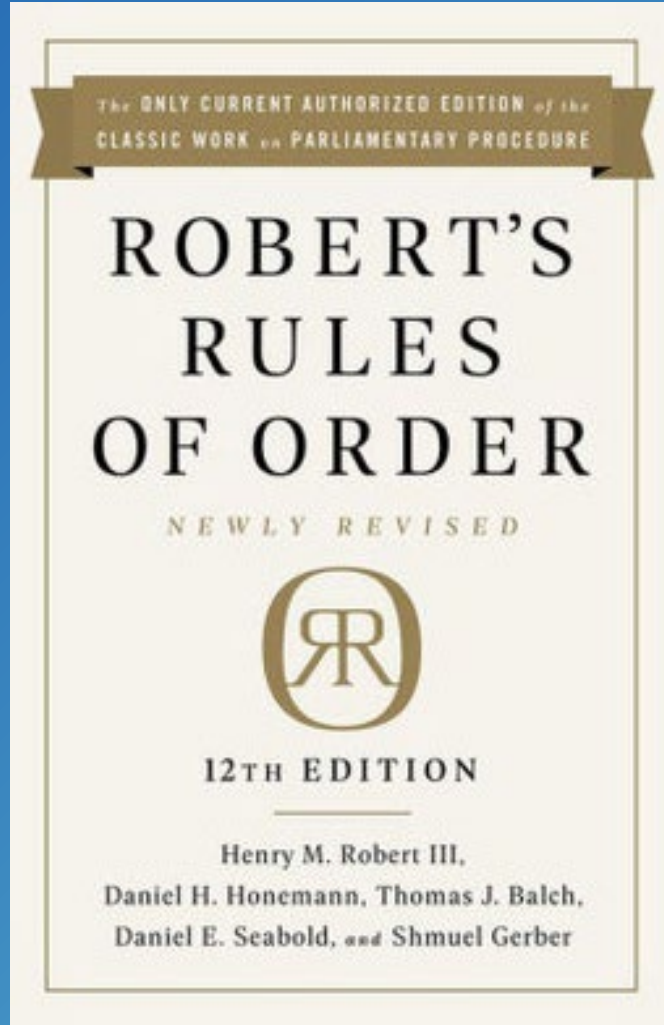
Running a
Good Meeting

Procedures

Procedures are designed to accomplish three objectives:

1. To facilitate the work of the council
2. To ensure that a range of perspectives are heard
3. To foster respectful conduct

Procedures are Tools: Respect Them

- Use them consistently
- Don't abuse them
- Don't abuse others with them

Agenda

- Make the volume of work match the time available

- Put the most important work first

- Make time to listen and to talk

- Hold yourselves to your time

Issue
Leadership

Questions for Discussion:

- How does something become an issue?
- What are some of the ways leaders, organizations and institutions respond to an issue?

For each question, try to identify multiple possible answers:

Two Ways to Carry an Issue

- **Mobilize** enough people who agree that it is an issue and agree about how to address the issue to get it done.

- **Convince** enough people to agree that it is an issue and to agree about how to address the issue, then **mobilize** them to get it done

Why do we change our minds?

Uncertainty

We get new/better information

Multidimensionality

We see thing differently than we did before

Framing an Issue:

- What is it about?

- Who is affected?

- Why is it happening?

  - Natural result of other events

  - Some person/group is making it happen

- What is **my** role in the issue?

- What should I do about it?

Issue Leadership:
An Exercise

Steps

1. Identify an issue your group cares about

2. Decide what kind of issue it is

3. Decide, in general terms, what goal(s) you have related to the issue

    1. What counts as progress or success in dealing with it?

4. Identify the different groups you may need to deal with/work with

5. For each group, develop a plan for how to frame the issue so that they will want to work toward the goal(s) you have set

Leadership:
It's All About You

On what day do you start work on the project?

Day 1 to Day 5

Day 6 to Day 10

Day 11 to Day 20

Day 21 to Day 25

Day 26 to Day 30

How many people will you have talked to?

1 to 5

6 to 10

11 to 20

21 to 25

26 to 30

Personality Types

- → According to some theories, our personality is a "given"

- → Personality helps define how we like to engage the world

- → Each personality "type" has strengths/advantages

- → Each personality "type" has weaknesses/disadvantages

Personality and Destiny

▶ **Personality "type" may help explain:**

- How we tend to do things

- How we tend to see things

- Our sense of comfort/discomfort in various situations

E	I
S	N
T	F
J	P

Personality and Destiny

▶ **Personality, however, is not an excuse for bad behavior.**

- Every "type" can learn to do things differently

- Doing things differently may come at a greater personal cost

Leadership and Personality: Key Lessons

☑ **Accept** differences

☑ **Understand** differences

☑ **Adapt to** differences

Closing Thoughts

FUNDAMENTAL POLITICAL TRUTHS

"Politics is the art of the possible."
— Otto Von Bismarck

"There is no virtue in political ignorance."
— Scott Paine

"One should be a person of principle. But not every issue is a matter of principle."
— Anonymous

"It's amazing what you can accomplish when you don't care who gets the credit."
— Harry Truman

Lead, When You Lead, by Being Your Best You