

**2010 Institute for Elected Municipal Officials
Registration Form
October 1-3, 2010
Renaissance Resort at World Golf Village - St. Augustine**

Please print the information below. Please fill out one form for each attendee.

Name: _____ Nickname: _____
(Please print as it should appear on your certificate.) (For name badge)

Elected Position: _____ Municipality: _____

Municipal Address: _____ Zip Code: _____

Phone: _____ FAX _____

E-Mail: _____ Municipal Clerk: _____

Registration Fee: **\$275.00** (includes lunch on Friday & Sunday)

Registration Deadline: **Friday, September 24, 2010.** (Space is limited to the first 35 students.)

To register via **check**, please mail with completed registration form to:

Florida League of Cities
P.O. Box 1757
Tallahassee, FL 32302

To register via **Visa or MasterCard**, go online to www.flcities.com, or complete the info below and fax to (850) 222-3806, Attn: Melanie Howe.

Card Number: _____ Exp. Date _____

Cardholder's Name: _____ Cardholder's Phone: _____

Billing Address: _____
(if different from above)

Special Needs: Please send a written description of any physical, dietary or special service needs with the registration form.

Cancellations: Cancellations must be received and confirmed in writing by **Friday, September 24, 2010** in order to be eligible for a refund. No shows are not considered cancellations and a refund will not be issued. Substitutions are accepted and encouraged. We reserve the right to cancel the IEMO training. If the training is cancelled, registration fees will be refunded in full.

Confirmations will be e-mailed once paid registration is received. Please contact Melanie Howe at (850) 222-9684 with any further registration questions.

HOTEL INFORMATION

Renaissance Resort at World Golf Village - St. Augustine

500 S. Legacy Trl., St. Augustine, FL 32092

(904) 940-8000

To make reservations, contact the hotel at (904) 940-8000 or 1-(888) 740-7020 and ask for the Institute for Elected Municipal Officials or Florida League of Cities group rate.

The Renaissance is offering the special rate of **\$99/night**. A resort fees are waived for this meeting and self-parking is complimentary. A credit card is required to guarantee reservations, and cancellations must be made 3 days prior to arrival to avoid a fee of one night's charge. IEMO training begins Friday at 8:30 a.m. and ends Sunday at 3:00 p.m.

HOTEL CUT-OFF DATE: Thursday, September 9, 2010; please make reservations ASAP