

**2010 Institute for Elected Municipal Officials**  
**Registration Form**  
**June 11-13, 2010**  
**Embassy Suites Fort Myers - Estero**

**Please print the information below. Please fill out one form for each attendee.**

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Please print as it should appear on your certificate.) (For name badge)

Elected Position: \_\_\_\_\_ Municipality: \_\_\_\_\_

Municipal Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX \_\_\_\_\_

E-Mail: \_\_\_\_\_ Municipal Clerk: \_\_\_\_\_

Registration Fee: **\$275.00** (includes lunch on Friday & Sunday)

Registration Deadline: **Friday, May 28, 2010.** (Space is limited to the first 35 students.)

To register via **check**, please mail with completed registration form to:

Florida League of Cities  
P.O. Box 1757  
Tallahassee, FL 32302

To register via **Visa or MasterCard**, go online to [www.flcities.com](http://www.flcities.com), or complete the info below and fax to (850) 222-3806, Attn: Melanie Howe.

Card Number: \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Cardholder's Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
(if different from above)

**Special Needs:** Please send a written description of any physical, dietary or special service needs with the registration form.

**Cancellations:** Cancellations must be received and confirmed in writing by **Friday, May 28, 2010** in order to be eligible for a refund. No shows are not considered cancellations and a refund will not be issued. Substitutions are accepted and encouraged. We reserve the right to cancel the IEMO training. If the training is cancelled, registration fees will be refunded in full.

Confirmations will be e-mailed once paid registration is received. Please contact Melanie Howe at (850) 222-9684 with any further registration questions.

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## HOTEL INFORMATION

Embassy Suites Fort Myers - Estero  
10450 Corkscrew Commons Dr., Estero, FL 33928  
(239) 949-4222

**Two ways to make reservations:**

Via phone at (239) 949-4222 and asking for the Florida League of Cities (FLC) rate  
Online at [www.fortmyersembassy.com](http://www.fortmyersembassy.com) and using the Group/Convention Code: FLC

The Embassy Suites is offering the special rate of **\$109/night**, including daily cooked-to-order breakfast and evening reception. A credit card is required to guarantee reservations, and cancellations must be made 3 days prior to arrival to avoid a fee of one night's charge. IEMO training begins Friday at 8:30 a.m. and ends Saturday at 4:00 p.m.

**HOTEL CUT-OFF DATE: Tuesday, May 18, 2010; please make reservations ASAP**